



### Certificate Internship Confirmation

Students who are pursuing a certificate in Advertising, Retailing, Sales, or Analytics and Consulting must complete a 300-hour internship in a field related to their certificate. Confirmation can be granted no later than 90 days after the completion of the internship through the Department of Marketing advising office.

Please complete this form and return it to the Marketing Advisor in 220A Wehner. An email will be sent to the student's TAMU email address from the Marketing advising office as confirmation of receipt.

**IMPORTANT NOTE:** Students who have completed or are enrolled in MKTG 484 do not need to complete this form.

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#### STUDENT INFORMATION

Name: \_\_\_\_\_

UIN: \_\_\_\_\_

TAMU Email: \_\_\_\_\_

Phone: \_\_\_\_\_

Major: \_\_\_\_\_ GPA: \_\_\_\_\_

Expected Graduation Date: \_\_\_\_\_

Certificate pursuing:     Advertising        Retailing        Sales        Analytics & Consulting

#### INTERNSHIP INFORMATION

Company: \_\_\_\_\_ Position Title: \_\_\_\_\_

Internship Dates: \_\_\_\_\_ (If still employed, hours worked per week: \_\_\_\_\_)

Total number of hours worked: \_\_\_\_\_ Percentage of work related to certificate subject: \_\_\_\_\_

Description of duties: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

#### SUPERVISOR INFORMATION

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Email: \_\_\_\_\_

Phone: \_\_\_\_\_

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I hereby state that I have met the internship requirements required by the Department of Marketing to earn a certificate.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

*Internship information has been confirmed by the Department of Marketing.*

\_\_\_\_\_  
Academic Advisor/GA Signature

\_\_\_\_\_  
Date