



# LETTER OF RECOMMENDATION

### TO THE APPLICANT (complete top portion of form)

Starting semester \_\_\_\_\_ Program \_\_\_\_\_ Major \_\_\_\_\_  
MS or MRE or PhD ACCT, FINC, MIS, INFO, etc.

Full legal name as it appears on your application/passport:

\_\_\_\_\_  
Last/Family Name First Middle Maiden Name/Other

\_\_\_\_\_  
Date of Birth (month/date/year) ApplyYourself Application ID Number

*Under the Family Educational Rights and Privacy Act of 1974 (Buckley Amendment), which gives students the right to inspect and review their educational records, students may waive their right to see confidential statements and letters of evaluation. The applicant will have access to this information if admitted to and enrolled in the program, unless he/she waives the right to see it.*

\_\_\_\_\_ I waive my right to examine this letter. \_\_\_\_\_ I do not waive my right to examine this letter.

Signature (if submitting hard copy) \_\_\_\_\_

### TO THE RECOMMENDER (electronic submission if preferred, but hard copy is accepted)

The above applicant is applying to a Graduate Program within Mays Business School at Texas A&M University and has listed you as a reference. Please complete the following.

Date \_\_\_\_\_

Name and Position \_\_\_\_\_ Title \_\_\_\_\_

Organization/Institution \_\_\_\_\_

Address \_\_\_\_\_

In the space below comment on the capacity in which you know and for how long you have known the applicant. Most importantly, comment on the applicant's professional potential, his or her motivation, and commitment to successfully complete an academically challenging program. Please also comment on how this program will impact the applicant's career. Any other relevant comments are welcomed.

Please rate applicant's ability to successfully pursue graduate study?  Strongly agree  Agree  Agree with reservation  Do not agree

Signature (if submitting hard copy) \_\_\_\_\_

**If sending via hard copy, please mail to:** Mays Business School - Graduate Admissions Office. Room 440 Wehner, 4113 TAMU, Texas A&M University, College Station, TX 77843-4113 (specify MS or MRE or PhD; and ACCT, FINC, INFO, MIS, etc.) or attach in email as appropriate to [MSProgram@mays.tamu.edu](mailto:MSProgram@mays.tamu.edu) or [PhDProgram@mays.tamu.edu](mailto:PhDProgram@mays.tamu.edu)