

REQUIREMENTS FOR GRADUATION

Know your catalog number assignment! Requirements for graduation are catalog specific and listed in Texas A&M *University Student Rules*, <student-rules.tamu.edu>, and in the *Undergraduate Catalog*.

With the exception of physical activity and general elective requirements, business students must take all other course work in the business degree plan for a letter grade.

In addition, students in Mays Business School must have a GPR of 2.0 or greater in the courses included in the Common Body of Knowledge (CBK)*. Grades transferred from other institutions are not used in calculating this average.

Summary of Graduation Requirements:

2.0 GPR, or better, in all course work taken at Texas A&M University,

and

2.0 GPR, or better, in all courses in major field taken at Texas A&M University,

and

2.0 GPR, or better, in all courses in the CBK* taken at Texas A&M University.

* For courses retaken, the highest grade earned will be used in calculating this GPR. This applies only to the CBK requirement.

Beginning with Catalog 130, all undergraduate business students must take at least two (2) specific writing-designated (W) courses in their major.

Degree Audit

In all cases, it is the student's responsibility to check his/her degree audit and to complete all academic requirements of their selected major. Declared upper level business majors can access their degree audit using **MyRecord** (go to *Degree Audit*). Access MyRecord through **Howdy** <howdy.tamu.edu>.

Transfer Course Credit Reminder

Business students are instructed to have **all transfer course credit** (including correspondence, dual enrollment and credit-by-exam) **posted to their Texas A&M University transcript before the first class day of the graduating semester**. Students can view their unofficial transcript using **MyRecord** (go to *Transcripts*). Access MyRecord through **Howdy** <howdy.tamu.edu>.