

Certificate in Business Professionalism Requirements

Freshman Year

Transition to . . . independence

Take the Freshman Business Seminar (FBI) [BUSN 101 (2 credits) or BUSN 125 (3 credits)]

Transfer students or students who decide to pursue the Certificate but who have not taken FBI may either choose to take 2 credits of BUSN 302 (in addition to the junior year requirements) or submit a proposal to substitute an alternate experience, such as an orientation or leadership class in a different discipline.

Sophomore Year

Transition to . . . interdependence

Take BUSN 205, Integrated Work-life Competencies (3 credits)

This course is a required course for all Mays Business students, and so satisfies a CBK (Common Body of Knowledge) requirement as well.

Junior Year

Transition to . . . professional development

Option 1:

Elective enrichment experience, such as:

- | | |
|-------------------------|-----------------------------|
| ✓ Mays Fellows | ✓ Mays Certificate Programs |
| ✓ Aggies on Wall Street | ✓ For-credit Internship |
| ✓ Titans | ✓ Study abroad |
| ✓ Professional Program | |

Students who wish to use one of these experiences to meet the junior year requirement will need to submit a reflection paper describing their experience and reflecting on how this experience contributed to their competency development.

Option 2:

Three credit hours of elective, 1-3 credit hour seminars (BUSN 489/302) taken across multiple semesters. While new seminars are developed each year, examples include:

- | | |
|-----------------------------------|-----------------------|
| ✓ Workplace politics | ✓ Mentoring/coaching |
| ✓ Intercultural communication | ✓ Personal leadership |
| ✓ Working in the nonprofit sector | ✓ Project evaluation |
| ✓ Conflict resolution | |

Senior Year

Transition to . . . profession

Take BUSN 403, Personal Competency Assessment

This course is designed as a culminating experience in the program. You will reflect on what you have learned and assess your own competency development. Ideally you should take it one of your last two semesters.

All students who are interested in pursuing the Certificate in Business Professionalism should let the Transitions office know by completing the form linked on the website:

<http://mays.tamu.edu/transitions>

If you need more information or want to discuss your individual situation please visit with any of the professors in the Transitions program. We look forward to working with you to make the most of this experience!

Certificate in Business Professionalism CHECKLIST

Freshman Year

Transition to ... independence

BUSN 101

-- OR --

BUSN 125

-- OR --

BUSN 302 – 2 credits: _____

-- OR --

Approved alternate experience: _____

Sophomore Year

Transition to ... interdependence

BUSN 205

Junior Year

Transition to ... professional development

Option 1:

One of the following options:

Mays Fellows

Aggies on Wall Street

Titans

Professional Program in Accounting

Certificate in _____

For-credit internship: _____

Study Abroad: _____

Option 2:

BUSN 302 – 3 credits: _____

Senior Year

Transition to ... profession

BUSN 403

Complete all sections of the online portfolio

Submit graduation audit early the semester you plan to graduate