

Reciprocal Exchange Program (REEP) Timeline *Spring 2020 Abroad*

Select Exchange Program (Applications open March 2019)

- ___ Ensure you meet all requirements: 3.0 GPA, upper-level classification, and not abroad your last semester at TAMU.
- ___ Visit CIBS website to learn about our partner institutions: <http://cibs.tamu.edu>
- ___ Meet with Academic Advisor to discuss courses and for approval.
- ___ Schedule a meeting with CIBS for application instructions and to ensure fit of selected school.

Submit Application (Due Sept 1, 2019)

- ___ TAMU Study Abroad Application online at <http://studyabroad.tamu.edu>
- ___ Application Packet Checklist – turn into CIBS (*must be signed by Academic Advisor*)
- ___ Attend REEP Orientation 1 hosted by the Study Abroad Programs Office

Approval Process (Within two weeks of application)

- ___ If selected, “confirm” participation online.
- ___ If confirmed, CIBS will nominate you to the Host University.

Additional Applications (Due Oct 12, 2019)

- ___ CIBS Reciprocal Exchange Scholarship
- ___ TAMU Study Abroad Scholarships
- ___ Complete application from Host University
- ___ Apply for expedited passport if you do not have one already or if it is expired

Prepare to Go Abroad (Oct 1 – Dec 15, 2019)

- ___ Attend 2-3 pre-departure orientation sessions
- ___ Receive acceptance letter from Host University with arrival dates (via CIBS)
- ___ Obtain visa or student residence permit
- ___ Make arrangements for travel, housing, and overseas orientation
- ___ Meet with Academic Advisor to discuss course selection at the partner institution.
- ___ Complete REEP Course Approval Form (due to CIBS)
- ___ Register for 12 hours of IBUS 301 (IBUS 692 or 693 for graduate students).
- ___ Pay Study Abroad administration fee (\$300)
- ___ Purchase Cultural Insurance Services International (CISI)
- ___ Complete remaining post-decision items in Study Abroad portal application

Enjoy your Exchange! (Spring 2020)

- ___ Communicate with CIBS if additional courses need to be approved.
- ___ Post about your experience on the Mays REEP blog at least once per month.
- ___ Take photos to share during your trip or upon your return.

Post Requirements (Aug/Sep 2020)

- ___ Complete study abroad program evaluation and course evaluations