

## Reciprocal Exchange Program (REEP) Timeline

*Fall 2020 Abroad*

### Select Exchange Program (*Applications open November 2019*)

- \_\_\_ Ensure you meet all requirements: 3.0 GPA, upper-level classification, and not abroad your graduating semester at TAMU.
- \_\_\_ Visit CIBS website to learn about our partner institutions: <http://mays.tamu.edu/cibs>
- \_\_\_ Meet with Academic Advisor to discuss courses and for approval.
- \_\_\_ Schedule a meeting with CIBS for application instructions and to ensure fit of selected school.

### Submit Application (*Due March 1, 2020*)

- \_\_\_ TAMU Study Abroad Application online at <http://abroad.tamu.edu>
- \_\_\_ Application Packet Checklist – turn into CIBS (*must be signed by Academic Advisor*)
- \_\_\_ Attend REEP Orientation 1 hosted by the Study Abroad Programs Office

### Approval Process (*Within two weeks of application*)

- \_\_\_ If selected, “confirm” participation online.
- \_\_\_ If confirmed, CIBS will nominate you to the Host University.

### Additional Applications (*Due Apr 1, 2020*)

- \_\_\_ CIBS Reciprocal Exchange Scholarship
- \_\_\_ TAMU Study Abroad Scholarships
- \_\_\_ Complete application from Host University
- \_\_\_ Apply for expedited passport if you do not have one already or if it is expired

### Prepare to Go Abroad (*Mar 15 – Aug 1, 2020*)

- \_\_\_ Attend 2-3 pre-departure orientation sessions
- \_\_\_ Receive acceptance letter from Host University with arrival dates (via CIBS)
- \_\_\_ Obtain visa or student residence permit
- \_\_\_ Make arrangements for travel, housing, and overseas orientation
- \_\_\_ Meet with Academic Advisor to discuss course selection at the partner institution.
- \_\_\_ Complete REEP Course Approval Form (due to CIBS)
- \_\_\_ Register for 12 hours of IBUS 301 (IBUS 692 or 693 for graduate students).
- \_\_\_ Pay Study Abroad administration fee (\$300)
- \_\_\_ Purchase Cultural Insurance Services International (CISI)
- \_\_\_ Complete remaining post-selection items in Study Abroad application

### Enjoy your Exchange! (*Fall 2020*)

- \_\_\_ Communicate with CIBS if additional courses need to be approved.
- \_\_\_ Post about your experience on the Mays REEP blog
- \_\_\_ Take photos to share during your trip or upon your return.

### Post Requirements (*Jan/Feb 2021*)

- \_\_\_ Complete study abroad program evaluation and course evaluations