

INTERNATIONAL STUDENT DESK EXCHANGE FACT SHEET 2023-24



Bocconi University is a **leading** European Institution offering programs in Economics, Management, Finance, Social Sciences, Law, Computing Sciences and Data Sciences. The University urban campus is located in downtown **Milan**, a cosmopolitan and modern city in the north of Italy.

Bocconi international network counts **280+ partner schools** in 55 countries worldwide.

The **International Student Desk (ISD)** is the office dedicated to incoming exchange students at Bocconi. The ISD team offers a series of tailor-made services throughout the semester to ensure students make the most of their time at Bocconi.

EXCHANGE SEMESTER TIMELINE

	FALL	SPRING
Nomination by partners	late March – early May	mid-September – mid-October
Application	late May	late October
Housing Application (managed by the Bocconi Housing Office)	late May	early November
Italian Language Courses application	late May (in-person Crash and Follow-up courses) June (online Intensive course)	late October (in-person Crash and Follow-up courses) November (online Intensive course)
Course selection	late August	mid-January
Add/drop period	mid-September	mid-February
Welcome Activities & Check-in	late August – early September	late January – early February
Italian Language Courses	late August – early September late September – November	late January – early February late February – April
Lectures	September - December	February – May
Exam sessions	December January – February	May June – July
Earliest Departure Date*	late December	late May – early June
Transcripts release	early February	mid-July

* One exam date for each course is scheduled by the Earliest Departure Date. Students may take exams at Bocconi only during the official examination sessions. We strongly recommend that departures are not planned before this date.

The Academic Calendar, usually published in April every year, is available at the following link: www.ir.unibocconi.eu/calendar

NOMINATION AND APPLICATION PROCEDURE

Students must be nominated online by their home university. Bocconi will contact partner institutions by providing a personalized nomination link. Once nominated, students must complete an online application and upload the following documents:

- most recent university transcript
- CV (resume)
- headshot photo
- passport data page
- disability certificate issued by the home university (only for students in need of special exam accommodations)

Students can download the official **Bocconi acceptance letter** upon completion of the online application.



ACADEMICS

Bocconi offers a wide range of courses, taught both in **Italian** and **English**.

Course catalogue: www.ir.unibocconi.eu/coe

Course selection: held online before the start of classes

Add/drop: held online after the start of classes, students can change their study plan during this period

Course load: from **min. 1** up to **max. 5** courses per term

General rules: courses are assigned on a first-come-first-served basis. Enrollment in any specific course cannot be guaranteed. Undergraduate students can select undergraduate level courses from all departments, whereas graduate students can access the whole educational offer

Class attendance: as a general rule attendance is not strictly mandatory. Students are invited to discuss attendance requirements with professors

Credit system: ECTS equivalent

Exams: exams must be sat in presence, on official dates and on Milan Bocconi Premises only

Grading: grades are given on a scale of 30ths (30/30) with 18/30 being the minimum passing grade

Transcripts: a digital pdf document is emailed to the partner school and to the student

Academic advisors: dedicated faculty who guide exchange students in building their study plan

PRACTICAL INFORMATION

Visa: students of non-EU citizenship have to complete a **mandatory 2-step** application:

1) **Universality pre-registration:** students must create their own account and submit their pre-enrolment application at: <https://www.universality.it/index.php/registration>

Once the university staff has validated the pre-registration, it will be automatically forwarded to the competent Embassy/Consulate, where the application will be processed according to the relative methods and timing.

2) **Visa Application:** students are invited to check this link <http://vistoperitalia.esteri.it/home/en> for the requirements to obtain an entry visa for "Study-Exchange and Mobility Program" and to book a study visa appointment with the Italian Embassy/Consulate well in advance. Students should refer to the visa section of their website since the procedure may vary according to the individual Italian embassies and consulates regulations.

Permit of stay: non-EU students are required to apply for the Permit of Stay within 8 working days from their arrival in Italy.

Further information available at:

www.ir.unibocconi.eu/incomingexchangevisa

www.ir.unibocconi.eu/incomingexchangepermit

HEALTH & SAFETY:

Bocconi does not require incoming exchange students to have health insurance to complete enrollment in the exchange program.

>**Non-EU students** must have health insurance with international validity to be issued the study visa and the permit of stay

>**EU students** are required to have the European Health Insurance Card or a similar private insurance policy with international validity to benefit from health service coverage

Bocconi has partnered with **International SOS** to offer medical, safety and security advice to students 24/7. International SOS is not an insurance company and does not replace any personal insurance provider.

Information on Bocconi Covid-19 measures is available at this [link](#).



HOUSING

University Housing: students are required to complete a **separate housing application**, managed directly by the central **Bocconi Housing Office**. Places are limited and assigned on a first-come-first-served basis.

Private Housing: students are responsible for securing their own accommodation

LIVING COSTS

Housing: between 600€ (shared bedroom in private apartments) and 1.400€ (entire flat) per month

Food:

- Italian breakfast: 2-3€ (espresso, coffee or cappuccino + croissant)

- one main course at the university canteen: approx. 5€

- lunch at cafes: 10€

- pizza dinner: 15-30€

- dinner at a restaurant: 30-50€

Transportation: the youth monthly pass costs 22€ for students up to 27 years of age and 39€ for students older than 27

WELCOME ACTIVITIES AND EXPECTED ARRIVAL DATE

The ISD office organizes a series of **social events** and **orientation activities** at the beginning of each semester to help students feel at home. Students are required to arrive on campus in time to complete the **mandatory check-in** and attend the Welcome Activities, or at the latest, before classes begin. Late arrivals should be reported in advance as they will be evaluated by the ISD office.

ITALIAN LANGUAGE COURSES

The ISD organizes optional courses in order to help exchange students get familiar with the Italian language. Further information at: www.ir.unibocconi.eu/itacourse

DIVERSITY, EQUITY AND INCLUSION

Bocconi University is committed to fostering social mobility, inclusivity, diversity and sustainability. The goal is to create a united and inclusive community, through **inclusion strategies** that cater to underrepresented groups, students suffering from any form of discrimination or disabilities. More information available on the dedicated [pages](#).

CONTACTS

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