

Douglas Handley

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EDUCATION

Texas A&M University, Mays Business School
Master of Real Estate

College Station, Texas
December 2024

Texas A&M University, School of Architecture
Bachelor of Science in Construction Science, Minor in Business Management

College Station, Texas
December 2020

EXPERIENCE

The NRP Group

Assistant Project Manager, Construction

Dallas, Texas
March 2022 – July 2023

- Coordinated employees, subcontractors, and City Officials towards overall project completion
- Analyzed subcontractor's proposals to verify completeness of scope, then write initial subcontract terms and negotiate with subcontractor on specific conditions
- Co-Managed overall project budgets, totaling \$90 million in hard costs and project potential future hard costs to coordinate in advance and reduce potential costs as much as possible
- Facilitated multiple multifamily project's documentation between multiple parties i.e. Architects, Engineers, Subcontractors, and internal staff

Victoria Air Conditioning

Assistant Project Manager

San Antonio, Texas
January 2020 – March 2022

- Managed \$28M worth of plumbing and mechanical projects to date, turned over 6 large projects to building occupants within strict project deadlines
- Procured and organized delivery of \$500K of loose materials to various projects, capitalizing on long-term purchasing decisions to avoid costly price increases during recent inflationary periods
- Facilitated coordination of subcontractors, vendors, city officials, and field employees to successfully install and sign off new mechanical construction, resulting in beating projects budgets by up to 20%
- Managed 35 field technicians in daily operations by exceeding long-term project goals routinely, implemented new workplace procedures to increase labor efficiency by 10%

Victoria Air Conditioning

Project Management Intern

San Antonio, Texas
May 2019 – August 2019

- Conveyed complex ideas and unique situations into Requests for Information to Design teams on various stages of multiple projects, produced hundreds of RFIs that were incorporated into 7 projects
- Projected key data for upcoming projects to make long term logistical and financial decisions with Project Managers; saving company \$100K in direct company expenses

LEADERSHIP & INVOLVEMENT

Texas A&M - Corps of Cadets

Cadet

College Station, Texas
August 2016 – May 2020

- Participated in various campus activities on a daily basis including Parsons Mounted Cavalry, Half Section

Texas A&M – Student Senate

College of Architecture Student Senator

College Station, Texas
August 2018 – May 2019

- Met on a weekly basis to discuss and vote on various campus wide topics

SKILLS & INTERESTS

Skills: Microsoft Office, Revit, Bluebeam, Procore, FabTrol Steel Fabrication Software, Sage Timberline Construction Billing Software, On Screen Takeoff (OST)

Certifications & Training: OSHA 10 & 30

Interests: Deer and Duck Hunting, College Football, Scuba Diving, Horseback Riding