

Business Honors Coffee Chats – Employer Guide

What is a coffee chat?

Consider this coffee chat to be your organization's version of hosting office hours. Business Honors students with an interest in your organization can drop in to ask questions about job or internship opportunities and the work your organization does.

Employers can use coffee chats as a casual forum to share about career opportunities, talk about the organization's culture, provide resume or interview tips, or interact with students in an informational setting. Content can be determined by each individual organization provided an overview of the programming is shared with the Business Honors staff in advance of the coffee chat.

Coffee chats are not a forum to conduct interviews for job or internship positions.

What is the format?

Coffee chats can vary in format based on the organization's preferences. Potential formats include but are not limited to:

- 1:1, 2:1, or 3:1 conversations (employers facilitate sign-up and time constraints)
- Group round table discussion
- Come-and-go information session

We recommend the total length of a coffee chat session be limited to 2-3 hours total.

How many students attend coffee chats?

Students will attend events based on their individual interest and availability, so it is difficult to estimate the number of students who will be present. There are about 400 students in the Business Honors program and information about coffee chat events will be given to everyone unless a specific subset of students is requested by the organization.

Where do the coffee chats take place?

Coffee chats will be held in the Business Honors Suite located in Wehner 240. This lobby is a shared space for the Business Honors full-time and student staff. We will take steps to ensure distractions or interruptions are minimized during the time you have organized the coffee chat to take place.

How do I set up a coffee chat with the Business Honors program?

You can set up a coffee chat with Business Honors students by emailing Claire Raabe at cmraabe@mays.tamu.edu or calling 979-862-3132.

What information do we need to provide the Business Honors team?

Point of contact for event

Preferred time and date

Number of representatives attending

Preferred format

Will you be providing food or drink?

Blurb to be provided to students for promoting the coffee chat

Special requests

Attire

Student resumes?

Where can our team park and how do we find the Business Honors Office?

The closest parking to Mays Business School is Lot 72A or 72B. This is a pay lot. Please note you will need to know your license plate and parking spot number to pay for parking at the kiosk before entering the Wehner building.

Do employers have to pay to host a coffee chat?

No, there is not a required payment associated with hosting a coffee chat. Discretionary costs such as food, beverages, and recruiting materials are up to the organizers.