

Department of Information and Operations Management
ISTM 485 and SCMT 485 Directed Studies Information

Application Deadlines

- Fall - August 20
- Spring – January 7
- Summer - May 20

Application Submission Location

INFO Student Services Office (SSO), 315 Wehner

Directed Studies Course Overview

ISTM 485. Directed Studies. Directed study of selected problems in an area of management information systems not covered in other courses. Prerequisites: admission to upper division in Mays Business School and approval of academic advisor and instructor

SCMT 485. Directed Studies. Directed study of selected problems in an area of Supply Chain Management not covered in other courses. Prerequisites: admission to upper division in Mays Business School and approval of academic advisor and instructor

Department Requirements

ISTM 485 and SCMT 485 are research oriented courses. The primary purpose is to provide students an opportunity to pursue an in depth study of a topic that is not covered in one of our regularly scheduled courses within the curriculum.

With approval of an academic advisor, a maximum of 3 credit hours may be applied to a student's degree plan.

A student must select a faculty member who is willing to work with him/her on a project. The student and faculty member will arrange for deliverables and grading criteria.

Application Process

1. Identify faculty supervisor and determine course deliverables and grading criteria.
2. Complete application form (must be typed). Also include:
 - 1 to 2 page description of research topic and research questions
 - Description of deliverables and deadlines
 - Grading criteria
 - Current résumé
 - A copy of your current degree evaluation (print from Howdy! Portal)
3. Sign form and obtain faculty supervisor's signature
4. Submit form to the SSO (315 Wehner)

Application Outcome

Once an application is complete and submitted, the INFO Student Services Office (SSO) will route the application to obtain the signatures of the academic advisor and the Director of the SSO.

The academic advisor will notify the student of course approval or disapproval and provide course registration instructions.

Please note

- Handwritten applications will not be considered
- Late applications will not be considered
- Incomplete applications will not be considered

Department of Information and Operations Management
ISTM 485 and SCMT 485 Directed Studies Application Form for MIS/Supply Chain

Instructions

Fill out the application form before you print it. Attach a copy of your research project description, course deliverables, grading criteria, résumé, and degree evaluation. Submit your application and documents to the INFO Student Services Office (315 Wehner) before the deadline.

Student Information		
Name:		UIN:
TAMU Email		Phone:
Address:		
Course Request Information		
Semester:	Select	Year:
Registered:	Select	# of Credits:
		Faculty Supervisor:
Directed Study Information		
Research Topic :		
Include or attach separate documents including 1-2 page description of topic and research questions; deliverables and dates; and grading criteria.		
By initialing each statement, I hereby acknowledge and certify the following:		
	I understand that I will be registered for 1-3 credits of ISTM/SCMT 485 for the semester or term in which I will complete the Directed Studies project.	
	I understand that I will be responsible for all tuition and fees associated with the ISTM/SCMT credits for which I am registered. (See http://sbs.tamu.edu for current tuition/fee rates.)	
	I understand that if I decide to drop the ISTM/SCMT 485 credits from my course schedule and my enrollment for the semester/term drops to zero credit hours, any applicable adjustment of tuition/fee charges will follow the University's schedule for withdrawals (https://tamusbs.custhelp.com/app/answers/detail/a_id/145/kw/withdrawal+schedule).	
Signatures		
Student Name	Student Signature	Date
Faculty Supervisor	Signature	Date
Undergraduate Academic Advisor	Signature	Date
Veronica Stilley		
Director of Student Services	Signature	Date