

Reciprocal Exchange Program (REEP) Timeline

Spring 2021 Abroad

Select Exchange Program (*Applications open March 2020*)

- ___ Ensure you meet all requirements: 3.0 GPA, upper-level classification, and not abroad your graduating semester at TAMU.
- ___ Visit CIBS website to learn about our partner institutions: cibs.tamu.edu
- ___ Meet with Academic Advisor to discuss courses and for approval.
- ___ Schedule a meeting with CIBS for application instructions and to ensure fit of selected school.

Submit Application (*Due Sep 1, 2020*)

- ___ TAMU Education Abroad Application online at abroad.tamu.edu
- ___ Application Packet Checklist – turn into CIBS (*must be signed by Academic Advisor*)
- ___ Attend Exchange Orientation 1 hosted by Education Abroad

Approval Process (*Within two weeks of application*)

- ___ If selected, “confirm” participation online.
- ___ If confirmed, CIBS will nominate you to the Host University.

Additional Applications (*Due Oct 12, 2020*)

- ___ CIBS Semester Exchange Scholarship
- ___ TAMU Education Abroad Scholarships
- ___ Complete application from Host University (varies by institution)
- ___ Apply for expedited passport if you do not have one already or if it is expired

Prepare to Go Abroad (*Sep 15 – Dec 15, 2020*)

- ___ Attend 2-3 pre-departure orientation sessions
- ___ Receive acceptance letter from Host University with arrival dates (via CIBS)
- ___ Obtain visa or student residence permit
- ___ Make arrangements for travel, housing, and overseas orientation
- ___ Meet with Academic Advisor to discuss course selection at the partner institution.
- ___ Complete Exchange Course Approval Form (due to CIBS)
- ___ Register for 12 hours of IBUS 301 (IBUS 692 or 693 for graduate students).
- ___ Pay Study Abroad administration fee (\$300)
- ___ Purchase Cultural Insurance Services International (CISI)
- ___ Complete remaining post-selection items in Abroad application

Enjoy your Exchange! (*Spring 2021*)

- ___ Communicate with CIBS if additional courses need to be approved.
- ___ Post about your experience on the Mays REEP blog
- ___ Take photos to share during your trip or upon your return.

Post Requirements (*Aug/Sep 2021*)

- ___ Complete study abroad program evaluation and course evaluations