EMLYON BUSINESS SCHOOL
“Educating Entrepreneurs for the world”
(AACSB, AMBA, EQUIS)
Factsheet 2015-2016
Bachelor in Business Administration
Campus Saint Etienne
(EMLYON undergraduate campus)
http://bba.em-lyon.com/eng

Address and Contacts for agreements

Mrs. Sonia Campillo Garcia
International Relations Manager for graduate and undergraduate programmes for partners from:
• Europe
• Latin America
• North Africa

EMLYON Business School
23 Avenue Guy de Collongue
60134 Ecully Cedex
FRANCE
Tel.: +33 4 78 33 79 13
e-mail: campillo@em-lyon.com

Mrs. Patrizia Vidoni-Coutier
International Relations Manager for graduate and undergraduate programmes for partners from:
• Asia
• North America
• South Africa

EMLYON Business School
23 Avenue Guy de Collongue
60134 Ecully Cedex
FRANCE
Tel.: +33 4 72 18 29 16
e-mail: vidoni@em-lyon.com

Contact person for incoming/outgoing students (Nominations, etc.)

Mrs. Marie-Adeline BRUNON
brunon@em-lyon.com
Tel.: +33 4 77 49 24 59
EMLYON Business School
51, Cours Fauriel
42100 Saint-Etienne
France

Academic calendar
### Accommodation and cost of living

- **Off-campus accommodation**
- **Cost of Living**: 800 Euros

### Health Insurance

**Student French Social Security**
It concerns the government health insurance.

**European students**
Students who belong to the European Economic Area (Germany, Austria, Belgium, Bulgaria, Cyprus, Denmark, Spain, Estonia, Finland, Greece, Hungary, Ireland, Iceland, Italy, Latvia, Lithuania, Luxembourg, Malta, The Netherlands, Poland, Portugal, Czech Republic, Romania, United Kingdom, Slovakia, Slovenia, Sweden). Liechtenstein, Norway, Switzerland can be exempted.

Students must provide if they stay 3 months or more the European Card (Carte Européenne d’Assurance Maladie) which covers them for the entire length of their stay in France. If this document is missing on the arrival at EMLYON Business School, the student will have to sign up for the Sécurité Sociale Etudiante française. In this case, the student will have to provide an Official Birth Certificate, with its French translation.

**International students (coming from outside the European Union)**

- **Stay less than 3 months**
  Students will have to be covered by a private insurance. An official document, including the detailed list of the following incurred risks: accident, medical care, hospitalisation, repatriation, third-party liability, attached with the official French translation, will have to be presented to the Registrar Office.
  If the students are not covered by a private insurance, they will have to sign up for the Sécurité Sociale Etudiante française.

- **Stay more than 3 months**
  Students will have to sign up for the Sécurité Sociale Etudiante française.
  The annual contribution amounts to 215 € in 2014/2015.
  Specific cases: Andorra, Monaco, Québec.

**Complementary health insurance**
It is possible to sign up for a complementary health insurance through the LMDE or SMERRA centers. This insurance will allow students to get a better refund of expensive medical cares: dental care, specialists,....

**Third-party liability**
It concerns insurance in case students cause damage to a third-party. If the students are not insured against this risk in their own country, they could be insured upon arrival at EMLYON Business School through the AXA Insurance Company (10 € in 2014/2015).

**Student card**
In order to obtain the Student Card, students must be insured for the entire length of their stay in France. This student card cannot be delivered without the proof of the insurance coverage.

**Visa**

**Passport**
Citizens of European Union countries only require an identity card to enter France, but citizens from other countries require a passport issued in their country of origin. The passport must not expire before the end of the planned stay.

**Visa**
For foreign students wishing to stay in France, the first step is to obtain a visa from the French Consulate or Embassy in their country of origin. To travel in Europe, students have to take care to mention it in order to obtain the right visa.

There are two types of visas:

- **A. Short-stay visa (visa de court séjour) is issued for stays up to 3 months.**
- **B. Long-stay visas (visas de long séjour) are issued for stays over 3 months:**

**Long-stay visa D “Dispense Temporaire de Titre de séjour”(Temporary Exemption of Residence Permit)**
It allows you to study in a public or private institution of higher education for maximum 6 months. It is not renewable and does not entitle the residence.  

*The student long-stay visa, called also Visa D-VLS-TS* is issued as a preliminary step toward the issue of a one-year renewable student's residence permit which will be valid from the date of the first application. Specific documents will be required arriving at EMLYON Business School and formalities will be organized with the Registrar Department. For this kind of visa (visa - residence permit), students have to pay attention to keep with them the official consular form. This document is mandatory to confirm the resident permit at the arrival in France and at EMLYON Business School. The visa D VLS-TS of one-year has to be validated by the OFII (Office Français de l’Immigration et de l’Intégration) medical visit, within 3 months of the arrival in France. It is a compulsory procedure. Please note that students will have to provide the following documents during the administrative registration at EMLYON Business School:
Valid passport + valid student visa
- Official consular form

Please note 3 very important pieces of advice:

A tourist visa cannot be converted into a student visa in France or in any other country of the European Union.
A “1 Transit Schengen” visa does not allow to travel through Europe.
A “D visa + 1 Transit Schengen” will permit to transit only once through a European Union country when coming or leaving France.